Project tools and their implementation

• Strategy and Monitoring Manual
• Planning formats (GWP, AWP, BWP)
• Document development guidelines (GWP, AWP, BWP)
• Text of the Project
• Evaluation of Management Effectiveness Methodology
• MAR Fin (financial gap)
• Tools for specific projects implemented by partners
• Technical report schedule
Strategy and Monitoring Manual

- Document that analyses the objectives of the Planning, Monitoring and Evaluation System of the Project.

- It contains the core elements for the design and implementation of M&E System of the Project
  - The theoretical framework of an M&E system with an emphasis on results-based management
  - Analysis of the Project’s current planning, monitoring and evaluation system.
  - Analysis of the Project’s current Logical Framework.
  - Analysis of risks and assumptions
Monitoring Manual

- Practical use guide that establishes the tools, procedures, formats, frequency and responsible.

- This Manual is intended for three user levels:
  - Administrators of the CMPAs
  - Member Funds
  - MAR Fund Central Office

- It contains as annex the report formats (technical and financial) of the Project.
Planning Formats

• General Working Plan development guide (GWP):
  – What is a GWP
  – GWP structure

• Annual Working Plan development guide (AWP):
  – What is an AWP
  – Necessary elements to be included in the AWP

• Biennial Working Plan development guide (BWP):
Text of the Project

• Guiding document of the Project
  o Strategy and intervention logic
  o Implementation bodies
  o Execution period
  o Technical support consultants
  o Budget
  o Logical Framework
  o Description of the Project with results and indicators.
  o Project Planning
  o Technical and Administrative reports
  o Monitoring and Evaluation
Evaluation of Management Effectiveness Methodology

• Tool used to acquire strategic information from management entities and stakeholders, identifying strengths, weaknesses, and needs of current areas management.

• Phase 1
  o Initial assessment in 2013
  o Final assessment in 2017

• Phase 2
  o Initial assessment in 2015
  o Final assessment in 2019
MAR Fin (financial gap)

- Tools used for the development of protected areas financial plans. Collects expenses, incomes, financial gap and indicators information, that describe the status of the area.

- Phase 1
  - Initial assessment in 2013
  - Final assessment in 2017

- Phase 2
  - Initial assessment in 2016
  - Final assessment in 2019
Tools for specific projects implemented by partners

This formats are used in the development of specific projects of each MCPA, within the Project framework

- Commitment and Compliance Letter
- Proposal Format
- Development table (Annex 1)
- Budget of the Project (Annex 2)
- Technical and financial report format (Project Cycle)
2016 Technical report schedule

- Three quarterly technical reports
- One cumulative annual report

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<thead>
<tr>
<th>Technical report Schedule delivery</th>
<th>Phase 1</th>
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<td>January to March</td>
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<td>April to June</td>
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